

## Recruitment of Scientific Officer

### Hong Kong Observatory

Applications are invited for appointment as Scientific Officer in the Hong Kong Observatory.

#### **Pay Scale**

2. The pay scale of Scientific Officer is from Master Pay Scale Point 27 (HK\$61,865) to Master Pay Scale Point 44<sup>Note 1</sup> (HK\$119,650) per month. The pay and incremental date for a successful candidate will be determined in accordance with the provisions of Civil Service Regulations 130 and 133 and as set out in the letter of appointment.

#### **Entry requirements**

3. Candidates should have –
- (a) a first or second class honours Bachelor's degree in Physics, Mathematics, Meteorology, Nuclear Science, or an appropriate science subject from a university in Hong Kong, or equivalent;
  - (b) (i) at least two years' post-graduate working experience in meteorology;  
or  
(ii) a Master degree in Physics, Mathematics, Meteorology, Nuclear Science, Computer Science, Information Technology, Electronic Engineering or an appropriate science subject from a university in Hong Kong, or equivalent;
  - (c) met the language proficiency requirements of 'Level 1' results<sup>Note 2</sup> in the two language papers (Use of Chinese<sup>Note 3</sup> and Use of English<sup>Note 3</sup>) in the

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*Note 1* The information on the maximum pay point is for reference only and it may be subject to changes.

*Note 2* Candidates' results in Aptitude Test (AT) paper in CRE are classified as pass or fail, while the results of Use of Chinese (UC) and Use of English (UE) papers in the CRE are classified as 'Level 2', 'Level 1' or 'Fail', with 'Level 2' being the highest.

*Note 3* For civil service appointment purpose, Level 5 or above in Chinese Language of the Hong Kong Diploma of Secondary Education Examination (HKDSEE); or Grade C or above in Chinese Language and Culture or Chinese Language and Literature of the Hong Kong Advanced Level Examination (HKALE), are accepted as equivalent to Level 2 in the UC paper of the CRE. Level 4 in Chinese Language of the

Common Recruitment Examination (CRE), or equivalent; and

(d) a pass result in the Basic Law and National Security Law Test.

### **Permanent Residency Requirement**

4. Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment.

### **Duties**

5. A Scientific Officer is mainly deployed on –

- (a) performing weather forecasting duties; and
- (b) supervising and training staff and carrying out research in connection with the provision of services in areas including weather, climate, time and geophysics, radiation monitoring, physical oceanography, aviation meteorology, marine meteorology and applied meteorology, data processing and information technology.

A Scientific Officer may be required to –

- (i) attend professional training course locally. He/She may also be sent on an overseas course in meteorology and/or other relevant subjects; and
- (ii) perform ‘on-call’ and work outdoors, shifts, outside normal office hours, or in adverse weather conditions.

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*HKDSEE; or Grade D in Chinese Language and Culture or Chinese Language and Literature of the HKALE, are accepted as equivalent to Level 1 in the UC paper of the CRE.*

*Level 5 or above in English Language of the HKDSEE; or Grade C or above in Use of English of the HKALE; or Grade C or above in English Language of the General Certificate of Education (Advanced Level) (GCE A Level), are accepted as equivalent to Level 2 in the UE paper of the CRE. Level 4 in English Language of the HKDSEE; or Grade D in Use of English of the HKALE; or Grade D in English Language of the GCE A Level, are accepted as equivalent to Level 1 in the UE paper of the CRE.*

*Applicants with an overall band of 6.5 or above with no subtest score below band 6 obtained in the same sitting in the Academic Module of the International English Language Testing System (IELTS) within the two-year validity period of the test result are accepted as equivalent to Level 2 in the UE Paper of the CRE. The IELTS test result must be valid on any date during the application period.*

## **Terms of appointment**

6. A successful candidate will be appointed on civil service probationary terms, as appropriate<sup>Note 4</sup>.

## **Basic Law and National Security Law Test**

7. All applicants for civil service jobs will be assessed on their knowledge of the Basic Law and the National Security Law. A pass result in the Basic Law and National Security Law Test is an entry requirement for all civil service jobs. Only those candidates who have passed the Basic Law and National Security Law Test will be considered for appointment.

8. For candidates who have not taken the relevant Basic Law and National Security Law Test or have not attained a pass result in the relevant Basic Law and National Security Law Test at the time of application, they may still apply for the job and arrangements will be made for them to take the relevant Basic Law and National Security Law Test during the recruitment process.

## **Application**

9. Applications Forms [G.F. 340 (Rev. 7/2023)] can be downloaded from the Civil Service Bureau's website (<http://www.csb.gov.hk>). Applicants should provide a detailed account of their academic qualifications and working experience in the application forms, and submit copies of the required supporting documents as follows –

- (a) result notifications of two language papers (Use of Chinese and Use of English) in the Common Recruitment Examination (CRE), or equivalent, supported by copies of official certificates;
- (b) academic qualifications, supported by copies of official certificates and transcripts;
- (c) supporting documents of working experience showing the nature of work/position(s) held; and
- (d) a pass result of Basic Law and National Security Law Test (if any).

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<sup>Note 4</sup> The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

10. For applications submitted in person or by post, completed application forms, together with copies of certificates and transcripts in support of the academic qualifications and supporting documents as stated in paragraph 9, should reach *Personnel Registry, Hong Kong Observatory, 134A Nathan Road, Kowloon, Hong Kong* **on or before 12 February 2025 (HKT)**. Please specify on the envelope “**Application for the post of Scientific Officer**”.

11. Applicants may also apply on-line through the Civil Service Bureau’s website (<http://www.csb.gov.hk>) **on or before 12 February 2025 (HKT)**. Candidates who apply on-line should submit copies of certificates and transcripts in support of the academic qualifications and supporting documents as stated in paragraph 9 to the address as stated in paragraph 10 above **on or before 19 February 2025 (HKT)**. The on-line application number should be quoted on the envelope and the supporting documents.

12. Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessment on equivalence with required entry qualifications. They should submit copies of their official certificates and transcripts in person or by post to the address as stated in paragraph 10 above.

13. For submission of applications and/or supporting documents by post, the postmark date(s) on the envelope will be regarded as the date of submission. To avoid unsuccessful delivery of mail items, please ensure that the correct address is clearly printed or written on the envelope and sufficient postage has been paid before posting. Mail items bearing insufficient postage will not be delivered to this Department and will be returned to the sender or disposed of by the Hongkong Post, where appropriate. An applicant will bear any consequences arising from not paying sufficient postage.

14. If applications are late or incomplete, or not made in the prescribed form, or submitted by fax or e-mail, or without copies of the required supporting documents, or if the required supporting documents are received after the above specified dates or are insufficient, such applications will NOT be considered.

15. **All applicants must provide clearly their personal internet e-mail addresses on their application forms.** The selection process involves group discussion and selection interview, which will be held in Hong Kong only. Candidates who are selected for group discussion will normally receive an invitation by e-mail in about eight to ten weeks from the closing date for application (applicants are responsible for ensuring that the provided e-mail addresses can receive the invitations). Longer

time may be required under certain circumstances, e.g. when a large number of applications are received. Those who do not receive any invitation for group discussion may assume that their applications are unsuccessful<sup>Note 5</sup>.

## Enquiries

16. For enquiries, please contact the Personnel Registry of the Hong Kong Observatory at [personnel@hko.gov.hk](mailto:personnel@hko.gov.hk).

The Hong Kong Observatory  
January 2025

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<sup>Note 5</sup> *Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend the group discussion.*

*It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the group discussion without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriated degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet “Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities” which is available for reference on the Civil Service Bureau’s website at <http://www.csb.gov.hk> under “Administration of the Civil Service – Appointments”.*

*As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.*